



PREESALL TOWN COUNCIL

6 May 2020

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Tuesday 12 May 2020 at **10am**, to take place via Zoom. Please note that this meeting is limited to 40 minutes, therefore please ensure that you are prepared to action the agenda items.

A handwritten signature in black ink, appearing to read 'A. May', is placed on a light blue rectangular background.

Alison May
Clerk to the Council

AGENDA

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 28 April 2020 (**enclosed**).
- 4 Public participation**
The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly expenditure

Councillors are asked:

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|---|-----------|
| a) To note receipts in April. RBS current account | 97,115.99 |
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| b) To approve the following payments: | Payment type | |
|--|--------------|---------|
| Payroll | BACS | 2385.28 |
| Clerk's expenses on behalf of council | BACS | 20.06 |
| 848 Services Ltd (Inv. 9002) | BACS | 9.48 |
| Viking (Inv. 239938) | BACS | 5.93 |
| E-ON (Inv. H1837A11B7) | BACS | 16.25 |
| Thornton Facilities Management Ltd (inv.30086) | Chq | 11.05 |
| | | |

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|--|--------|
| c) To note the following payments by direct debit | |
| Easy Web Sites (hosting fee, SSL certificate) | 46.80 |
| O2 (mobile phone contract) | 10.46 |
| LCC (contributions) | 732.87 |
| LCC (deficit) | 50.00 |

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| d) To note the statement of accounts for period ending 30 April. CB1 RBS £TBC CB2 HTB £35000.00 CB3 IB £Nil CB4 UNITY £TBC | |
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6 Annual Governance and Accountability Return 2019/20 – for information and to make a recommendation to full council

Councillors were provided with copies of the detailed budget outturn at the 28 April finance committee.

The Internal Auditor has now completed the audit and signed page 3 of the AGAR. Her report will be available for the next meeting.

The Finance committee is asked to consider sections 1 and 2 (**enclosed**) and make their recommendation to full council.

Section 1 – Annual Governance Statement of the Annual Return for the Year Ended 31 March 2020 and

Section 2 – Accounting Statements 2019/20.

Section 2 has been prepared and signed by the Responsible Financial Officer (RFO) as confirmation that the accounts have been prepared on a receipts and payments basis. Once approved by resolution of the full council, the form is then signed and dated by the chairman (Mayor) to confirm that the accounts have been approved by the council – this meeting will take place at a date to be agreed in late May/early June.

7 Date of next meeting TBA.